



2019 Kosciuszko National Park Access Pass Eligibility Criteria and Information

- 1. Who is eligible for the Access Pass?** Kosciuszko National Park (KNP) issues Access Passes for those persons residing within KNP as permanent year round residents, NPWS approved on park businesses (and their employees) or an employee of a Government authority entering KNP to perform regulatory functions.
- 2. What is a NPWS approved on park business?** An approved NPWS on park business are those businesses with a lease, sublease, licence or sub licence for a business that operates within KNP and has a retail outlet with a shop front premise or a commercial accommodation premises with physical dedicated on-site reception, management and onsite staff.
- 3. My business is not on the NPWS approved on park business list. How do I get approved to be on this list?** Please email our contact below so we can contact you to discuss your circumstances.
- 4. What is the cost of the Access Pass?** The Access Pass is \$38 per vehicle. Permanent residents are exempt from park use fees.
- 5. What does the Access Pass entitle me to?** The Access Pass entitles the nominated vehicle entry to a specific area of KNP for the approved purpose and nominated time period. For employees and businesses, the pass is only valid for work related purposes.
- 6. How many passes can I apply for?** KNP year round permanent residents, lessee and sub-lessee of approved businesses within KNP may apply for an Access Pass for each vehicle that meets the documentation requirements. All employees of NPWS approved businesses within KNP are entitled to **one** Access Pass per person for a vehicle that meets the documentation requirements.
- 7. Do I need supporting documents with my application?** Yes. Please see reverse side for documentation requirements that must be provided with your application.
- 8. How do I get my Access Pass?** If you have completed the application form on the reverse side of this leaflet and have all supporting documents, Access Passes can be processed and issued on the spot at one of the locations listed below or you can lodge your application and supporting documents via the email address below. You will need to nominate where you will collect your Access Pass as they are not posted.
- 9. How long will my application take to be processed?** If you have a completed application form and supporting documents we can issue your Access Pass on the spot. If you submit via email please allow 5 business days for application processing prior to entry into the national park. A confirmation email will be sent on receipt of your application and once it has been approved.
- 10. Will I need to pay the Park Use Fee if my application is pending approval?** Yes. Please note these fees are not refundable.
- 11. Am I eligible for an interim pass whilst awaiting application approval?** If you have submitted your application form along with a **signed letter of offer**, you may be eligible for an interim Access Pass valid for 7 days on payment of the \$38 Access Pass fee. This provides you time to submit further documentation required to support your employment status. This interim pass is subject to NPWS discretion.
- 12. Am I eligible for an interim pass whilst my nominated vehicle is being serviced or repaired?** Approval for an interim pass for vehicle service or repair will be assessed individually on criteria such as service/ repair period and duration remaining on access pass. For further information please contact us as below.
- 13. Can I upgrade from a day pass to an Access Pass?** No. Upgrades will not be issued.
- 14. If I am issued a reminder notice or penalty infringement notice can this be cancelled if I apply or supply an Access Pass at a later date?** No. Reminder notices and or penalty infringement notices will not be cancelled if there is not a valid pass on the vehicle at the time the notice was issued.
- 15. More Information and lodgement please contact us at one of the following :**

Snowy Region Visitor Centre	NPWS Perisher Office	Tumut Region Visitor Centre
Visitor Entrance Station Alpine Way	Visitor Entrance Station Kosciuszko Road	Visitor Entrance Station Elliot Way
T: (02) 6450 5600	Email: knp.parkfees@environment.nsw.gov.au	